

# Community Worker Application & Guidelines



**Saturday, September 17, 2016**  
**Emerald Glen Park. 4201 Central Parkway. Dublin, CA**  
**12:00 NOON to 8:00 PM**

## General Information

Applications are now being accepted for the 2016 “splatter . . . not your ordinary food, wine and art festival”. This year’s event will be held at Dublin’s beautiful Emerald Glen Park and will feature live music, carnival games, arts & crafts, mobile food trucks as well as a Tasting Garden featuring the fine wines and the diverse cuisine of the Tri-Valley region.

## Application Procedure

1. Please review the **Volunteer Guidelines** and submit the **Volunteer Application**.
2. Applications can be either:
  - Mailed or delivered to the Parks & Community Services Department at 100 Civic Plaza Dublin, CA 94568
  - Scanned and emailed to [jane.laris@dublin.ca.gov](mailto:jane.laris@dublin.ca.gov)
  - Faxed to (925) 833-6651
3. **Application Deadline is August 31, 2016**
4. Applicants will receive a confirmation upon receipt of application. Final information with job descriptions, shift assignments, etc. will be sent in early September.

## Community Worker Program

The City of Dublin offers a unique opportunity for fundraising for nonprofit organizations. This fundraising opportunity known as the Community Worker Program allows your organization to provide volunteers to work at City festivals and events. Based on the number of hours the volunteers work, the City makes a contribution to your 501(c)3 organization.

- Typical contributions range from \$5-\$7 per hour worked. (Proof of non-profit status is required.)
- The festival runs from 12 PM to 8 PM, however, some job assignments may begin earlier or later.
- Many community worker assignments require the volunteer to be 21 years of age or over.
- Typical job assignments include: wine bar pourer, parking assistant, table clean-up, tasting tent monitor, and miscellaneous help.
- An application must be completed with a guaranteed number of volunteers you can provide.
- Specific job assignments, days and shifts will be sent to you in early September.
- Payment for services will be processed and sent within approximately 4 weeks of the event.

## Rules and Regulations

1. **Splatter** is a rain or shine event! You will be required to fulfill your opportunity regardless of inclement weather.
2. Nonprofits, their staff, employees, and agents will comply with all policies, fire codes, laws, ordinances, and regulations pertinent to health, fire prevention and public safety. Failure to comply can result in expulsion from the event without payment.
3. Nonprofit agrees to allow the City of Dublin to take photos during the event for no additional compensation.
4. Nonprofits and their personnel shall not consume or use alcoholic beverages at any time during the event or prior to completion of all performances under this application.

# Community Worker Application



**Application Deadline: August 31, 2016**

We are very pleased to have your group join us for **splatter**! Please be sure to review the “Application and Guidelines” carefully and complete the application in its entirety. If you have any questions about the process, please contact Jane Laris at (925) 833-6627 or [Jane.laris@dublin.ca.gov](mailto:Jane.laris@dublin.ca.gov)

## Nonprofit Organization Information

\*Proof of nonprofit status is required.

<i>Organization Name:</i>	<i>Phone:</i>
<i>Contact Person:</i>	<i>Other Phone:</i>
<i>Address:</i>	<i>Fax:</i>
<i>City, State, Zip:</i>	<i>Email:</i>
<i>*501(c)3 Number:</i>	<i>Website:</i>

## Nonprofit Opportunity Specifications

### Community Worker Program

<b>Number of Volunteers age 21 or older:</b>	<b>Number of Volunteers ages 20 or younger:</b>
<b>Volunteer shifts may be scheduled between 10am – 10pm</b> <b>Are there any hour restrictions?</b>  <b>Job preferences:</b>  <b>Other Notes or pertinent information:</b>	

## Rules and Regulations

- Applications will be accepted on a first come, first served basis.
- **This is a rain or shine event.** The event will not be cancelled due to inclement weather.
- All fire codes, laws, ordinances, and regulations pertinent to health, fire prevention, and public safety shall be strictly obeyed.
- The City of Dublin will not be liable for any lost, stolen, or misplaced merchandise or equipment at the event.
- Dissemination of any information or educational materials at the event is not allowed.
- Nonprofit agrees to allow the City of Dublin to take photos of the booth and/or operations during the event for no additional compensation. Photos taken may be used in City of Dublin promotions.
- Nonprofit must obtain written permission from the City prior to using the City of Dublin logo or any logo from the City of Dublin website in connection with their business.

**I have read the rules and regulations included in this splatter “Participation Guidelines for Community Workers” and I agree to comply with the conditions set forth.**

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Signature

Date

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Name (Printed)

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Business/Organization Name

## Indemnification

In consideration of my participation as a City volunteer and the use of City facilities and premises, and to the maximum extent permitted by law, I agree, at my own expense, to indemnify and defend, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, civil penalties and fines, expenses and costs (including, without limitation, claims expenses, attorney’s fees and costs and fees of litigation) of every nature, whether actual, alleged or threatened, arising out of or in connection my participation in the Splatter event as a volunteer. In addition, I RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE THE CITY OF DUBLIN, its officers, employees, and agents for any injury, loss or damage, and any claim or demands therefor arising out of or in connection with my participation as a volunteer in the Splatter event, whether caused by the negligence of the City.

**I HAVE READ AND VOLUNTARILY SIGN THIS RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT.**

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Signature

Date

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Name (Printed)

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Business/Organization Name