

## **City of Dublin General Encroachment Permit Requirements**

- Completed and signed encroachment permit application with a description and scope of work
- 3 copies of plans showing the nature of the work.
- Certificate of insurance showing \$1,000,000 of general liability coverage and \$1,000,000 of automobile liability coverage.
- Endorsement naming the City of Dublin and its employees as additional insured.
- Current business license on file with the Community Development Department.
- Traffic control plan (if road closures are proposed): Must comply with Caltrans standard construction traffic control standards. Lane closure hours on Dublin Blvd. is generally 9am – 11:30am and 1:30pm – 3:30pm, other arterials are generally 9am – 3:30pm, residential streets 8am -5pm. Some exceptions apply.
- Permit fees. Amount will depend on scope of work that is performed.
- Cash or surety bond to be taken for the work. Amount depends on the scope of work to be performed.
- Additional submittals and conditions may be required depending on location and scope of work.

**Note: These are general requirements only and additional requirements may be required.**