

## Background

Dublin Municipal Code §4.16 Peddlers and Solicitors adopted upon the City's incorporation in 1982 was identified as an element for review in the City Council's comprehensive update to the Dublin Municipal Code.

Effective April 2007, the Peddlers and Solicitors Ordinance (DMC §4.16) has been modified to clarify regulations regarding commercial activities and this new chapter, Charitable Solicitation and Sales (DMC §4.18), has been added to encourage charitable solicitation and sales throughout the City.

### What is a "charitable purpose"?

Charitable purpose means and includes activities for the benefit of non-profit philanthropic, social service, benevolent, patriotic, educational, or religious activities, including but not limited to non-profit organizations, tax-exempt organizations, and public and private schools.

This ordinance applies to persons engaged in charitable solicitation for donations and charitable sales in residential areas.



### City of Dublin Police Services

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# CITY OF DUBLIN

## Charitable Solicitation and Sales Ordinance



**NEW PERMIT GUIDELINES  
EFFECTIVE APRIL 2007**

# Charitable Solicitation and Sales Guidelines



## Who needs a Charitable Solicitation and Sales Permit?

Individuals engaging in the following activities while traveling by foot, automotive vehicle, or any other type of conveyance, from place to place, from house to house, or from street to street, require a permit:

- Peddlers and Solicitors engaging in sales or soliciting orders for commercial purposes;
- Charitable Solicitors and Salespersons engaging in sales or soliciting orders for charitable fundraising purposes;
- Commercial Fundraisers who are compensated to solicit funds, assets, or property.

Examples include: High school band students selling goods for event fundraising; boy scouts soliciting donations for a community project; elementary school students soliciting sponsorships for a read-a-thon; Sierra Club requesting donations for organizational support; baseball team selling candy bars to raise funds.

## How does my organization apply for a permit?

All individuals and organizations engaging in charitable solicitation and sales must obtain permits in accordance with DMC §4.18. A completed application form providing information about the primary/supervising applicant or contact person and the applicant's organization; and a description of the type of goods or services being sold or solicited shall be submitted, in addition to:

- A statement that the individual or organization has obtained a permit for Commercial Fundraiser for Charitable Purposes (G.C. §12599), if applicable;
- Automobile information, including proof of insurance and registration;\*
- Photo identification for all persons engaged in solicitation and sales activities;\*
- A letter certifying authority to engage in charitable solicitation and sales activity on behalf of organization;\*
- A valid business license, as applicable; and
- Any other information required by the Chief of Police.

\* Note: Dublin residents and/or individuals acting on behalf of Dublin-based community groups are not required to provide this information. While it is not required, students are encouraged to carry their student

identification cards and a letter from their school authorizing the solicitation with them when they are engaging in these activities.

Adoption of the new Charitable Solicitation and Sales Ordinance encourages charitable support by Dublin residents. Previously all persons engaged in charitable solicitation and sales were required to meet the same requirements as commercial peddlers and solicitors. This new ordinance provides:

- Streamlined applicant requirements;
- Ability to obtain group permits;
- Ability to obtain one permit for multiple fundraising activities; and
- Exemption from application fees.



***For more information about the Peddlers and Solicitors Ordinance and the Charitable Solicitation and Sales Ordinance, please contact Dublin Police Services at 925-833-6670.***

***Additional information is also available on the City of Dublin website, Police Page:***

[www.ci.dublin.ca.us](http://www.ci.dublin.ca.us)