



CITY OF DUBLIN
SENIOR CENTER ADVISORY COMMITTEE
REGULAR MEETING AGENDA

THURSDAY, JANUARY 5, 2017, 9:30 AM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ORAL COMMUNICATIONS**
 - 3.1 **Recognition of Termed Out Advisory Committee Members**

Staff will recognize and thank members of the Advisory Committee whose term expired December 2016.
 - 3.2 **Public Comments**

At this time, the public is permitted to address the Dublin Senior Center Advisory Committee on non-agenized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the office of the Dublin Senior Center related to the proper procedure to place an item on a future Dublin Senior Center Advisory Committee agenda. The exceptions under which the Dublin Senior Center Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
4. **MINUTES**
 - 4.1 **Minutes of the November 3, 2016 Regular Meeting**

The Advisory Committee will consider approval of the minutes of the November 3, 2016 Regular Meeting.

STAFF RECOMMENDATION:
Approve the minutes of the November 3, 2016 Regular Meeting.
5. **WRITTEN COMMUNICATIONS** – None.
6. **UNFINISHED BUSINESS** – None.
7. **NEW BUSINESS**
 - 7.1 **Election of Chairperson and Vice Chairperson**

The Advisory Committee will conduct elections for Chairperson and Vice Chairperson.

STAFF RECOMMENDATION:
Conduct elections for Chairperson and Vice Chairperson.
 - 7.2 **Fall 2016 Quarterly Report**

The Advisory Committee will receive a report on the classes, activities, and events conducted at the Senior Center during the 2016 fall season.

STAFF RECOMMENDATION:
Receive the Report.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Dublin Senior Center (925) 556-4511 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Senior Center Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Senior Center Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Dublin Senior Center.

8. **OTHER BUSINESS** – Brief INFORMATIONAL ONLY Reports from Advisory Committee Members and/or Staff; including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).
9. **ADJOURNMENT**



STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

DATE: January 5, 2017

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Minutes of the November 3, 2016 Regular Meeting of the Senior Center Advisory Committee

EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will consider approval of the minutes of the November 3, 2016 Regular Meeting of the Senior Center Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the November 3, 2016 Regular Meeting of the Senior Center Advisory Committee.

DESCRIPTION:

The Senior Center Advisory Committee will consider approval of the minutes of the November 3, 2016 Regular Meeting of the Senior Center Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the November 3, 2016 Regular Meeting of the Senior Center Advisory Committee



SENIOR CENTER ADVISORY COMMITTEE

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

November 3, 2016

A Regular Meeting of the Dublin Senior Center Advisory Committee was held on Thursday, November 3, 2016 at the Dublin Senior Center. The meeting was called to order at 9:30 AM by Chair Ito.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Advisory Committee, Staff, and those present.

ROLL CALL

Advisory Committee Members (CM) Present:	Ito, Brizee, Krausnick, Lore, Mack
Advisory Committee Members (CM) Absent:	None
Liaison Present:	Janine Thalblum, Parks and Community Services Commission Liaison
Staff Present:	Jochner

ORAL COMMUNICATIONS

3.1 PUBLIC COMMENTS – None.

APPROVAL OF MINUTES

4.1 Regular Meeting October 6, 2016

On a motion by CM Brizee, seconded by CM Mack, and by a vote of 5-0-0, the Advisory Committee took the following action:

ACTION

Approved minutes of the October 6, 2016 Senior Center Advisory Committee Regular Meeting.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 New Registration Management Software

Mr. Rich Jochner, Recreation Supervisor, presented an overview of the upcoming new registration management software.

The Committee recommended the Dublin Senior Center set up some pre-determined times when patrons could stop by to set up their new accounts.

ACTION

The Advisory Committee received the Report.

7.2 Senior Center Advisory Committee Bi-Annual Report

Mr. Rich Jochner, Recreation Supervisor, presented an overview of the proposed presentation of the Bi-Annual Report.

The Advisory Committee provided feedback and received the Report.

OTHER BUSINESS

The Advisory Committee Members provided brief informational reports on events and meetings attended over the past month.

ADJOURNMENT

There being no further business to come before the Senior Center Advisory Committee, the meeting was adjourned at 10:24 AM.

Minutes prepared by Rich Jochner, Recreation Supervisor.

Chairperson

ATTEST: _____
Rich Jochner
Recreation Supervisor



STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

DATE: January 5, 2017
TO: Honorable Chair and Committee Members
FROM: Rich Jochner, Recreation Supervisor
SUBJECT: Election of Chairperson and Vice Chairperson

EXECUTIVE SUMMARY:

The Advisory Committee will conduct elections for Chairperson and Vice Chairperson.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Conduct elections for Chairperson and Vice Chairperson.

DESCRIPTION:

The Bylaws for the Senior Center Advisory Committee state:

ARTICLE V **OFFICERS**

Section 1. Election and Term of Office. The Chairperson and Vice Chairperson are elected by the majority of the Advisory Committee for a 1-year term and hold office until their successors are elected, or until their terms as members of the Advisory Committee expire. The officers are elected at the first meeting of the Advisory Committee in January of each year. Elections, whether regular or to fill vacancies shall be held only if a simple majority of the Advisory Committee members are present. The Advisory Committee shall, unless no Committee Members meet the criteria, elect Committee Members to the positions that have not previously served in the position and that have not declined the appointment, with the intent that no one should serve in the position for more than two consecutive years.

The secretary to the Advisory Committee will be the City Manager or his/her designee.

Section 2. Vacancies. In case of any vacancy in the office of Chairperson or Vice Chairperson, the vacancy shall be filled by an election held at the first regular meeting after the occurrence of such vacancy. The person so elected shall serve the balance of the term.

Section 3. Duties of Officers. The Chairman performs the following duties:

- (a) Presides at all meetings of the Advisory Committee.
- (b) Appoints sub-committees and chairpersons of sub-committees as necessary.
- (c) Signs correspondence on behalf of the Advisory Committee.
- (d) Represents the Advisory Committee before the Parks and Services Commission and City Council, or designates a representative.
- (e) Performs other duties necessary or customary to the office.

In the event of the absence of the Chairperson or his/her inability to act, the Vice-Chairperson presides in place of the Chairperson. In the event of the absence of or the inability to act of both the Chairperson and the Vice-Chairperson, the remaining members shall elect one of their members to act as temporary Chairperson.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

DATE: January 5, 2017

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Fall 2016 Quarterly Report

EXECUTIVE SUMMARY:

The Advisory Committee will receive a report on the classes, activities, and events conducted at the Senior Center during the 2016 fall season. Information tracked between September – November 2016 includes drop-in attendance in the lounge, participation in activities and programs, average daily attendance and volunteer hours.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive the Report.

DESCRIPTION:

The Dublin Senior Center offers activities and events that promote healthy living for seniors, and the opportunity to build new friendships through recreation. The following is a summary of the 2016 fall quarter.

Senior Center Attendance Comparison

Attendance Type	2016	2015	2014	2013	2012
Drop-in	2,584	2,515	2,729	2,501	2,542
Programs & Activities	13,034	12,904	12,506	11,369	10,668
Total	15,618	15,419	15,235	13,870	13,210
<i>Avg. Daily Attendance</i>	256	253	254	227	213
	<i>(61 days)</i>	<i>(61 days)</i>	<i>(60 days)</i>	<i>(61 days)</i>	<i>(62 days)</i>
Total Volunteer Hours	3,545	3,516	3,675	4,250	4,304

The Senior Center experienced a 2.7% increase in drop-in attendance, a 1.0% increase in programs and activities attendance and 1.3% increase in total Senior Center attendance. The total volunteer hours increased by 0.8%.

New classes and activities offered this quarter included Acoustic Guitar, Chair Aerobics, Chinese Folk Dance, Origami, Senior Aerobics, Ukulele Instruction (for beginners), Gentle Yoga II, and Yoga Meditation. Balance and Agility classes were re-introduced. A Hometown Heroes luncheon was held this November that was not held last year.

Following are monthly highlights:

September

- The van trip to Apple Hill took fourteen seniors to Placerville and various fruit farms around Camino.
- Eleven patrons enjoyed the Fiddle Festival on a day trip to Columbia State Park.
- A new acoustic guitar course was offered and attended by six students.
- A new Chinese folk dance course was attended by five students.

October

- Twelve seniors enjoyed watching the aerial acrobatics of the Blue Angels during Fleet Week from Sausalito.
- A van trip took ten seniors through Pebble Beach on the 17-Mile Drive.
- Thirty-six vendors disseminated information at the Senior Info Fair on October 8 to an attendance of approximately 150.
- There were four sponsors of the Senior Info Fair event at \$500 each, including Intero Chiropractic, Horizon Elder Law, Kaiser Permanente and Palo Alto Medical Foundation.
- Brookdale Senior Solutions donated 200 sandwiches to the Senior Info Fair event to help provide refreshments.

November

- The Rotary Club of Dublin in cooperation with the City of Dublin hosted this year's Hometown Heroes Veterans Appreciation event on Thursday, November 10 featuring a Camp Parks Color Guard, the Travis Air Force Band, a catered lunch and special recognition of local soldiers for their outstanding volunteerism within the community.
- The Dublin Senior Foundation in cooperation with the City of Dublin sponsored the annual Holiday Craft Boutique on Saturday, November 19. Exhibitors included more than eighty local crafters offering unique items for purchase.
- The daily lunch program served a traditional turkey meal to over 60 patrons in celebration of Thanksgiving on November 24.

Senior Center Staff received several testimonials during the quarter, including:

September

Ms. Wu expressed her gratitude for the hearing screening/cleaning service provided at the Dublin Senior Center on the 2nd Wednesdays. She said this is a much needed service for those who are hard of hearing, and wishes this service will continue and last for a long time.

October

While registering a senior for the Acrylics Class, a senior mentioned to Staff that although she lives only one block from another senior center, she spends her time and money at the Dublin Senior Center because the amenities, curriculum, service and atmosphere are far more welcoming than the center near her.

November

“Your library is wonderful. I’ve used it for several years now. I’m never without a book to read because of your wonderful selection. I live near another senior center but I come to the Dublin Senior Center to use your library lounge. P.S. Your staff is also wonderful, always so helpful and pleasant.” -M.Kessler, Pleasanton

NOTICING REQUIREMENTS/PUBLIC OUTREACH

None.

ATTACHMENTS:

None.